










ID Requirements




The following is a document retrieved from Department of Employment, Small Business and Training adapted to the company style guide, made easier to read. For Version updates and control, please refer to <https://desbt.qld.gov.au/>. The version below is Version 5.1 (Effective 6 August 2018), renamed V6-0519 or V6 to keep in format with our company standards.

Identification type:	As evidence of:	Sample:
Queensland Driver Licence (in date)	<ul style="list-style-type: none"> ☒ Date of birth; and ☒ Queensland residency (if back of licence, showing address, is retained). 	
Adult Proof of Age Card (in date)	<ul style="list-style-type: none"> ☒ Date of birth; and ☒ Queensland residency (if back of card, showing address, is retained). 	
Heavy Vehicle or Marine Licence (in date)	<ul style="list-style-type: none"> ☒ Date of birth; and ☒ Queensland residency (if back of licence, showing address, is retained). 	
Pensioner Concession Card (in date)	<ul style="list-style-type: none"> ☒ Eligibility for concession; and ☒ Queensland residency (if showing Queensland address). 	
Health Care Card (in date) Different classes include: <ul style="list-style-type: none"> ☒ Ex-carer allowance (child); ☒ Foster child; or ☒ Low income. 	<ul style="list-style-type: none"> ☒ Eligibility for concession; and ☒ Queensland residency (if showing Queensland address). 	

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Identification type:	As evidence of:	Sample:
Commonwealth Seniors Health Card (in date)	<ul style="list-style-type: none"> • Eligibility for concession; and • Queensland residency (if showing Queensland address). 	
Medicare Card (in date and colour)	<ul style="list-style-type: none"> • A current green Medicare Card is sufficient evidence of Australian Permanent Residency and citizenship; • A blue interim Medicare Card may address eligibility requirements for students claiming temporary residency status if accompanied by the necessary Australian Government Department of Immigration and Border Protection/Department of Home Affairs documentation, visa and work permits on the pathway to permanent residency; and • A yellow Reciprocal Health Care Card does NOT address eligibility requirements. 	
Australian passport (in date)	<ul style="list-style-type: none"> • Australian citizenship; and • Date of birth. 	
New Zealand passport (in date)	<ul style="list-style-type: none"> • New Zealand citizenship. 	

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Identification type:	As evidence of:	Sample:
New Zealand birth certificate (in date)	<ul style="list-style-type: none"> New Zealand citizenship. 	
Australian citizenship certificate	<ul style="list-style-type: none"> Australian citizenship. 	
Australian birth certificate	<ul style="list-style-type: none"> Australian citizenship; and Date of birth. 	
Visa Entitlement Verification Online	<ul style="list-style-type: none"> Visa status details and conditions. 	

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Additional Examples of Evidence to Support Queensland Residency

(Whole document supplied)

Queensland residential address documents:

Any of the following (must be dated within 3-months of enrolment date:

- ✦ Australian Electoral Commission document (e.g. acknowledgement of electoral enrolment letter or electoral enrolment card);
- ✦ Contract of property purchase, lease/rental document, mortgage/land ownership certificate;
- ✦ Electricity, gas or telephone account issued in the last six (6) months;
- ✦ Queensland local government rates notice;
- ✦ Queensland Driver Licence or Queensland Driver Licence receipt;
- ✦ Bank statement issued within the last six (6) months;
- ✦ Official letter from Centrelink or the Australian Government Department of Human Services; and/or
- ✦ Australian Taxation Office assessment/Tax-file number confirmation notice.

Please note: all forms of eligibility evidence must be valid at the point of enrolment unless otherwise specified above.

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Eligibility Requirements Checklist (items 1-7 only)

Item number:	1	2	3	4	5	6	7	8
Category:	Date of birth	Queensland residency	Australian citizenship	New Zealand citizenship	Australian permanent residency*	Australian temporary residency	Concession eligibility	Fee-free training for Year 12 graduates
Mandatory requirement for evidence:	Yes	Yes	Yes, for one of these categories *				Yes, if claimed	Yes, if claimed

Evidence List

Driver Licence:	✓	✓ ✓						
18+ card:	✓							
Heavy Vehicle or Marine Licence:	✓	✓ ✓						
Birth certificate or birth extract:	✓		✓ ✓ ✓	✓ ✓ ✓				
Australian, New Zealand or international passport:	✓		✓ ✓ ✓	✓ ✓ ✓				
Visa Entitlement Verification Online (VEVO):					✓			
Department of Veterans' Affairs/ Pensioner Concession Card:		✓ ✓					✓	
Health Care Card:		✓ ✓					✓	
Commonwealth Seniors Health Card:		✓ ✓					✓	
Medicare Card (current green only):			✓	✓	✓		✓	
Blue Medicare Card:							✓ ✓ ✓	
Senior Statement or Statement of Results:								✓

For each eligibility criterion that applies, the PQS must collector and retain at least one suitable piece of evidence.

* Includes humanitarian permanent residency visas.

Additional examples of evidence for Queensland residency, please see Attachment 1.

Legend

✓	Suitable evidence.
✓ ✓	Must show a Queensland residential address if used as evidence of Queensland residency.
✓ ✓ ✓	Must be an Australian citizen or hold a New Zealand birth certificate, birth extract or passport if used as evidence of Australian or New Zealand citizenship.
✓ ✓ ✓ ✓	Subclass 201 and 202 Humanitarian visa holders, with visa and work permits and commencement of applicant for permanent residency.