



**Start
your**

BUSINESS CAREER HERE!

with Prestige Service Training.

Whether you want to work in the business sector or choose to change industries, business skills are needed in every industry. Regardless of your career pathway, this course can help you! Graduate school with realworld skills.

The 'PRESTIGE-ous' Certificate III in Business invites you into life after school, well equipped with the confidence to take on your career goals. Learn and practice transferable skills such as; applying critical thinking, supporting your own wellbeing in the workplace and inclusive and sustainable work practices.

Our qualified trainers, with current industry experience, will mentor you through your 'After School' program in virtual classroom delivery. That means it's not impacting your timetable at school. Extra tutorial support if needed.

Upon successful completion of the program, you will earn a nationally recognised qualification, a Certificate III in Business.

FAST FACTS



BSB30120
Certificate III in Business



Starts 17th February 2022
2 hours a week for 3 terms*
3:30pm - 5:30pm



Weekly online virtual classes
PLUS holiday class in June



Contributes points towards
QCE and ATAR¹



Year 10, 11 or 12 Students



Cost: \$1100
(payments plans available)



Certificate III in Business

PRESTIGE PATHWAYS



CERTIFICATE III IN BUSINESS

Start studying now!
By the time you finish High School you could be one step ahead of the rest with a Certificate III in Business



FINISH HIGH SCHOOL



LEARN MORE

Continue learning with Prestige Service Training short courses or start a Diploma!



START WORKING

POSSIBLE JOBS IN:

- Administration
- Accounting
- Marketing
- Retail
- Banking
- Finance
- Human Resources



GO TO UNIVERSITY

Certificate III in Business may lead to University credits¹

Units of Competency:

BSBCRT311	Apply critical thinking skills in a team environment
BSBPEF201	Support personal wellbeing in the workplace
BSBSUS211	Participate in sustainable work practices
BSBTWK301	Use inclusive work practices
BSBWHS311	Assist with maintaining workplace safety
BSBXCM301	Engage in workplace communication
BSBTECT302	Design and produce spreadsheets
BSBTEC301	Design and produce business documents
BSBPEF301	Organise personal work priorities
BSBPEF302	Develop self-awareness
BSBOPS304	Deliver and monitor a service to customers
BSBOPS305	Process customer complaints
SIRXPDK001	Advise on products and services

Total units: 13 - 6 core PLUS 7 electives to suit outcome

Eligibility and Fees:

Students must be aged 15 years or above, currently studying at an Australian school and an Australian or New Zealand citizen and must have access to a laptop/computer and internet.

Cost: \$1100
Payment plans are available.

Class times:

Starts Thursday 17th February 2022
2 hours a week for 3 terms
3:30pm - 5:30pm

*Extra classes during school holidays:

Monday 27th June 9 am - 3 pm Compulsory session
Monday 19th September 9 am - 3 pm Catch up session

Information is subject to change, including start dates and course details. Whilst every attempt is made to ensure that information is accurate and up to date at the time of printing and distribution, some information is subject to change without notice. 1. Please refer to QTAC website for further information.

